



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Director's Name, Title

Date: February 24, 2026

Subject: **On-Call Contractor Services Agreement with Hoffman's Painting in Support of the New City Hall Project.**

Recommendation

Approve and authorize the City Manager to execute an On-Call Contractor Services Agreement with Hoffman's Painting for metal staircase and miscellaneous metal specialty painting in an amount not to exceed \$102,172.56 for a term ending June 30, 2027 in such final form as approved by the City Attorney.

Background

The new City Hall has several metal surfaces (steel, sheet metal, aluminum, and red iron) that require specialized expertise by the painting contractor. Based on the City's review of potential qualified specialty contractors, the City reached out to Hoffman's Painting as a contractor with specialized experience in painting metal and requested a proposal for the metal staircase and miscellaneous metal specialty painting in the new City Hall Project. Because there is a wide range of painting techniques and painting systems for interior metal painting, sample preparation, paints, and finish textures require comparison to ensure the appropriate application, all of which Hoffman is able to provide.

Hoffman's On-Call Agreement

Discussion

This on-call agreement will provide services for finishing painting in various areas of City Hall separate from the traditional interior wall and ceiling painting. Many of these services require painting preparation utilizing multiple techniques to achieve the desired results.

In addition to cleaning and sanding, metal fillers and special primers in several layers will be required before painting can be performed. In some instances, the application of bondo will be

needed to acquire the desired surface finish. Filler to form and smooth visible surfaces will ensure a consistent and professional look throughout the facility. These steps are essential for durability and aesthetic appeal, especially in high-traffic and prominently visible areas.

The final application of painting will include a spray-painting technique to apply the visible finishes to the metal surfaces, found in City Hall. This method enables an even, smooth coat that minimizes brush marks and provides a professional appearance

Following the approval of this agenda item, work will begin. Staff have reviewed and verified that the contractor has valid licenses. A review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance will be in place naming the City as additional insured.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2025/26 budget.

Attachments

Attachment 1 – Agreement
Exhibit A – Estimate