



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: January 27, 2026

Subject: Change Order No. 1 to the Agreement with Triton Technology Solutions, Inc. for the design, purchase, and installation of the audio-visual presentation and production and broadcast system in the New City Hall Project (CIP Project No. Z20006)

Recommendation

Approve and authorize the City Manager to execute Change Order No.1 to the Public Works' Construction Agreement with Triton Technology Solutions Inc. in an amount not to exceed \$206,180.87 for the audio-visual presentation and production and broadcast system for the new City Hall Project (CIP Project No. Z20006).

Background

On January 28, 2025, the City awarded a public works construction agreement to Triton Technology Solutions, Inc for the complete design, purchase and installation of the City Hall council chamber audio-visual presentation and production and broadcast system project (CIP Project No. Z20006).

Discussion

The complete design, purchase, and implementation of the City Council chamber audio-visual presentation system, production and broadcast system, and lighting system for the new City Hall involved a comprehensive process to ensure the facility meets current standards for public meetings and communication. The design phase included detailed system documentation, the selection of appropriate technologies, and the development of a proposed equipment list that addressed the unique requirements of the council chamber environment.

This process also encompassed programming and system commissioning to ensure seamless integration and functionality across all components.

For the audio-visual presentation system, the focus is on delivering clear, high-quality audio and video capabilities to facilitate effective presentations and discussions during council meetings. The production and broadcast system is designed to support the live streaming and recording of meetings, ensuring transparency and accessibility for the public. The lighting system, specifically the production lighting, is tailored to enhance visibility for both in-person attendees and broadcast audiences, providing professional-grade illumination that supports video capture and presentation needs.

Triton Technology Solutions, Inc. was selected for this project after a thorough evaluation of proposals, as they were the only company to provide a complete and accurate submittal that met all design, cost, and installation requirements. Their proposal included the integration of all three audio-visual systems, production and broadcast, and lighting—into a cohesive solution tailored to the needs of the new City Hall. The total proposed amount for the project was \$1,783,163.18, which covers the design, purchase, and installation of the systems, with funding allocated in the City's Capital Improvement Plan budget. This investment ensures that the new City Hall council chamber is equipped with state-of-the-art technology to support effective governance and public engagement.

The need for Change Order No. 1 in the amount of \$206,180.87 arises primarily from increased costs associated with tariffs, equipment upgrades, and final finish selections. Recent tariff adjustments have led to higher prices for certain imported components required for the audio-visual, production, and broadcast systems, directly impacting the council chamber control room budget. In addition, as the system design developed and progressed, it was determined that upgraded equipment and enhanced finish selections were necessary to meet both the technical and aesthetic standards expected for the new City Hall council chamber. These improvements ensure long-term functionality, reliability, and a professional appearance that supports both in-person and broadcast needs. This change order reflects these adjustments, allowing the project to maintain its commitment to quality and modern standards while addressing unforeseen cost escalations.

Fiscal Impact

Funding costs are included in the Fiscal Year 25/26 – 29/30 Capital Improvement Plan (CIP) budget, CIP Project No. Z20006.

Attachments

- Attachment 1 - Change Order No. 1
- Attachment 2 – Proposal Change Order
- Exhibit A - Signed Agreement