



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Shannon Buckley, Assistant City Manager

Date: January 27, 2026

Subject: **Agreement with SC Fire Suppression, Inc. for the Purchase and Installation of the Server Room Clean Agent Fire Suppression and Detection Systems for the New City Hall (CIP Project No. Z20006)**

Recommendation

Approve and authorize the City Manager to execute a Public Works Construction Agreement with SC Fire Suppression, Inc. in an amount not to exceed \$160,955.00 for the purchase and installation of the clean agent fire suppression and detection systems in the new city hall server rooms in such final form as approved by the City Attorney; authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$16,950.00; and authorize the City Clerk to record the Notice of Completion once work is completed.

Background

The purpose of this report is to provide a comprehensive overview of the proposed purchase and installation of the clean agent fire suppression and detection systems for the new City Hall building. At this time, it is necessary to purchase and install clean agent fire suppression and detection systems to ensure the safety and protection of the costly server room equipment and operational systems. Given the significance of this municipal facility, it is imperative to install a state-of-the-art fire suppression system, the operational systems and communication equipment.

Discussion

The installation of the Clean Agent Fire Suppression System demands careful coordination and strict adherence to technical specifications to ensure system reliability, occupant safety, and full compliance with regulatory standards. Fire suppression piping requires robust attachment methods, with all joints and supports meeting code requirements to maintain system integrity and facilitate effective agent distribution throughout the protected area.

Tank bracing is essential consideration, particularly in our region with seismic activity. Custom seismic racking is required and is a part of this scope of work. Fire alarm control panels for the system's responsiveness will be installed for real-time status and diagnostics for each device. Smoke detection coverage is comprehensive and strategically placed to ensure early detection and timely system activation. Included in this scope will be the thorough testing and commissioning of all system components, including functional verification of detection, notification, and suppression functions, which are mandated to certify operational readiness and code compliance.

Wavier of Competitive Bidding Procedures

Pursuant to Section 3.08.070(G) of the Municipal Code, the City Council has the discretion to waive the competitive bidding requirement that would otherwise be utilized for this purchase. This will be one of the most elaborate and complicated systems in the building. Hopefully one that will never be utilized. It is for the many reasons mentioned in the staff report and the technical requirements of the design and installation of the system that in the best interest of the City an exception to the bidding process be invoked in accordance with section 3.08.070(G) of the contract code. Here-in the design, purchase, and installation, all are completed by the same contractor. It is also worth mentioning that SC Fire Suppression Inc will perform the maintenance of the system.

As such the system benefits outlined below foster innovation, and provide a robust framework for highly technical requirements and inclusion of multiple building systems to function without failure:

- Single Point of Responsibility
- Enhanced Communication and Collaboration
- Faster Project Completion
- Cost Savings
- Improved Quality Control
- Reduced Administrative Burden
- Increased Innovation and Flexibility
- Better Risk Management

Fiscal Impact

Funding costs are included in the Fiscal Year 25/26 – 29/30 Capital Improvement Plan (CIP) budget, CIP Project #Z20006.

Attachments

Attachment 1 – Agreement
Exhibit A – Proposal