



## REPORT TO CITY COUNCIL

**To:** Honorable Mayor and Members of the City Council

**From:** Jason Simpson, City Manager

**Prepared by:** Shannon Buckley, Assistant City Manager

**Date:** January 27, 2026

**Subject:** **Agreement with Endresen Development, Inc. for the Design, Custom Fabrication, Installation of Millwork, Doors and Trim in the New City Hall Project (CIP Project No. Z20006)**

### **Recommendation**

Approve and authorize the City Manager to execute a Public Work's Construction Agreement with Endresen Development, Inc. for the design, custom fabrication and installation of millwork, doors, and trim in the New City Hall Project (CIP Project No. Z20006) in an amount not to exceed \$250,000.00 in such final form as approved by the City Attorney.

### **Background**

Following discussions with the city hall architect, City staff and project site contractors it has been best determined to design and custom build certain elements in the City Hall Building. This approach allows for enhanced flexibility in meeting specific design requirements and ensures that the finished product aligns precisely with the vision for the new City Hall. By opting for custom fabrication, the City is able to address unique architectural features and integrate high-quality materials, contributing to both the operational and end use functionality and aesthetic appeal of the facility.

## **Discussion**

Custom fabrication enables the selection of high-quality materials and precise craftsmanship, resulting in finishes that enhance the character and utility of each space within City Hall. The installation phase is equally critical, as it requires skilled professionals to integrate these custom components seamlessly into the building's structure. Careful coordination during installation helps maintain project timelines and ensures that the final product meets the city's expectations for quality and performance. Overall, this approach supports the creation of a welcoming and functional environment for both the public and city employees.

A key component of the interior buildout for the new City Hall involves the construction of the council dais, public counters, ceiling molding, and ceiling coffer wood inlays. The council dais serves as the focal point of the main meeting space, requiring careful attention to detail and to both functional and aesthetic elements. Through custom design and fabrication, the dais can be tailored to accommodate the specific needs of City council proceedings, integrating features such as built-in installations, accessibility accommodations, and durable finishes that reflect the overall architectural vision.

Ceiling treatments and coffer wood inlays accompanied with specialty lighting further contribute to the building's architectural distinction. Ceiling moldings are designed to frame and enhance the transition between walls and ceilings, providing a refined visual accent while concealing structural joints. The selection of wood species, profiles, and finishes for these moldings is coordinated with other millwork to ensure a cohesive look throughout the facility. Coffered ceilings, featuring wood inlays, add depth and sophistication to key public spaces. These inlays are custom fabricated to fit the unique ceiling geometry, allowing for intricate patterns or subtle detailing that elevates the ambiance of the selected rooms. Highly skilled installation is essential to achieve seamless integration and high-quality craftsmanship, ensuring that these elements not only serve their decorative purpose but also contribute to the building's durability and long-term maintenance. Altogether, the custom approach to building the dais, public counters, ceiling molding, and coffer wood inlays reinforces the City Hall's commitment to excellence in civic design, creating spaces that are both welcoming and representative of the community's aspirations.

This agreement will be for a not to exceed amount of \$250,000 and will be billed on a time and material basis. All hourly rates will be paid at the prevailing wage rate and certified to the city. Primary construction will be selected and purchased by the city and all other installation material provided by the contractor. This structure ensures that costs remain within the approved budget while allowing flexibility to address project needs as they arise.

## **Fiscal Impact**

Funding costs are included in the Fiscal Year 25/26 – 29/30 Capital Improvement Plan (CIP) budget, CIP Project No. Z20006.

## **Attachments**

Attachment 1 – Agreement  
Exhibit A – Quote